Western Washtenaw Recycling Authority

Board of Trustees Meeting
8025 Werkner Road
Chelsea, MI 48118
August 28, 2019
Draft Minutes

1) Call to Order by Mike Compton at 7:00 PM.

2) Roll Call

a. City of Chelsea	Tony Iannelli	Present
b. Dexter Township	Michael Compton	Present
c. Lima Township	Nanette Havens	Present
d. Lyndon Township	Mary Jane Maze	Present
e. Manchester Township	Laurie Carey	Present
f. Bridgewater Township		Vacant
g. Facility Manager	Marc Williams	Present

3) Approval of the Agenda: Motion by Carey, supported by Compton to approve the agenda as amended, by moving 8. Education Outreach Specialist to 3.5 Approved 5.0

3.5) Williams notified the board that Allyson Leverett submitted her resignation as Education Outreach Specialist due to accepting a teaching position. She has committed to answering email questions for now.

4) Public Comment: No comment.

5) Approval of the June 26, 2019 Meeting Minutes: Motion by Carey to approve the June 26, 2019 minutes as presented, supported by Compton. Approved 5.0

6) Treasurer's Report:

a. Debt	Special Assessment - no report	Interest $ 20.12	Balance $362,863.13
b. Operating	Special Assessment – no report	Interest $778.33	Balance $441,444.30
Balance			Balance $ 66,993.00

d. Financial Reports Received Reports through June 30, 2019

e. Authorization of Payments dated June 27 to July 28, 2019 in the amount of $38,841.89 and payments dated July 29 to August 27, 2019 in the amount of $73,108.71, motion by Carey, supported by Havens. Approved 5.0 Building Insurance for the year was paid in the August check list of bills.

7) Facility Manager's Report

a. Volume and Revenue Report: The volume of recycled material for June was 581 tons, down 189 tons from this time last year, due to high temperatures causing crews to leave early, along with repairs and no market for the mixed plastics products. Revenue was $59,275.34. Bills were down $84,634.16 from last year through June. The price of OCC is down $5.00, NAT-HDPE is down $20.00 and Tin is down $40.00 a ton.

July – Material volume was 575.70 tons down 160 tons from 2018, no processing is being done on holidays. Revenue is down $193,630.47 from last year. Bills are down $11,525.45 from last year. Commodity prices are 1/3 of what they were last year, the lowest they have been in 25 years. There are more plastics and OCC being recycled and less paper than in past years.

b. Operating Status of Facility and Single Stream System: Replaced Magnet belt, C-14 Spine, C-3 Spine and C-14 glass catcher on Single Stream System. Replaced the pump from 1987 and rebuilt the ram on the compactor.

c. Equipment Update: Replaced radiator in 2007 Sterling. Removed transmission from 2000 Sterling (no longer in use) resurfaced flywheel and purchased new clutch, then installed in 2005 Sterling. Charges for doing this work would have cost $110.00 an hour and $4,000.00 for a re-man transmission at an outside shop. The work was completed at the WWRA for $1,200.00 and $1,500.00 was received for the sale of the old transmission, covering all of the costs for the repair work completed.

Needed before winter 2019 - 12 tires plus Bobcat tires.

d. Staff and Labor Update: The trainees have left early 9 times as of August 6, 2019. Andrew Kroh and Thomas Davis have left for different employment. Mitchell Kellerman has been hired part time. One current employee is working to get his CDL.

e. Contracted Recycling Collectors Update: Granger and U of M prices will increase to $30.00 per ton beginning in September. Purple Rose Theatre Company, Chelsea State Bank, Chelsea Library, Farm Bureau Insurance, The Law Office and the Post Office will be charged $100.00 per year for once a week cardboard collection. Landfill prices have increased $.25 per ton. Putnam Township will be notified in writing that the Recycling Pilot Program will be terminated on December 1, 2019 if no contact is made by November 1, 2019 to continue recycling at the rate of $3,500.00 per month.

DEQ Grant: Waiting for MachineX to quote truck options the first week in September. Compton made a motion not to exceed $200.00 for hotel accommodations for Williams to travel to observe the operation of the Samaurai Robot Sorter, with an additional $100.00 for meals and mileage for personal truck use.

8) Education Outreach Specialist: Moved to 3.5 as amended by the Agenda Motion.

Chelsea Fair Update: Allyson Leverett did some updating of the posters for the Fair display. Display bale weighed 811 pounds.

9) Comments of Board Members and Staff: None

10) Public Comment: None

11) Future Agenda Items: Review of the Budget

12) Adjournment: Motion by Compton, supported by Carey to adjourn meeting at 8:01 P. M. Approved 5.0

Minutes submitted by Mary Jane Maze, WWRA secretary

The next regularly scheduled meeting of the WWRA Board of Trustees will be

Wednesday, September 25, 2019 at 7:00 P. M. at the WWRA Facility