**Board of Trustees Meeting**

**City of Chelsea Council Chambers**

**April 23, 2025**

1. **Call to Order – Tony Iannelli, Chairperson**

The meeting was called to order at 7:01 pm.

1. **Roll Call and Introductions**

City of Chelsea Tony Iannelli – Present

Dexter Township Michelle Stamboulellis – Present

Alternate Karen Nolte

Lima Township Nanette Havens – Present

Lyndon Township Bob Mester – Present

Alternate: Vacant

Manchester Township Kim Thompson – Absent

Alternate: Sybil Kolon

Bridgewater Township Amy Ahrens - Present

(Associate Member)

Facility Manager Marc Williams – Present

Recording Secretary Janis Miller - Present

1. **Approval of the Agenda**

Motion by Mester, supported by Stamboulellis to approve the agenda as presented.

All ayes. Motion carried.

1. **Approval of Minutes – Bob Mester, Secretary**

Motion by Mester, supported by Stamboulellis, to approve the March 26, 2025 minutes as presented. All ayes. Motion carried.

1. **Public Comment:** Opened 7:03 PM. No public comments.
2. **Treasurer’s Report – Nanette Havens, Treasurer**
3. Bond Interest $237.85 Balance $888,503.38
4. Operating Interest $1,963.59 Balance $576,712.16
5. General Balance $201,781.70

Discussion: Audrey sent the financial report.

Motion by Havens to authorize payment of bills from March 27, 2025 through April 21, 2025, in the amount of $23,306.86. Motion second by Mester. All ayes. Motion carried.

1. **Facility Manager’s Report – Marc Williams**
2. Volume and Revenue Report
3. Processed 503 Tons in March, generating $70,043 in revenue.
4. HDPE NAT plastic increased $750 a Ton. HDPE MC dropped $60 a Ton.
5. PET increased $70 a Ton.
6. Aluminum up $150 a Ton. Tin up $19 a Ton.
7. First quarter 2025 revenue up $12,230, processing 3 additional Tons compared to last year.
8. Operating Status of Facility and Single Stream System
9. WWRA was without power from Sunday March 30, 2025, until April 2, 2025. During that time, we used our back up power supply and it performed as it should. As we couldn’t run our sorting system, we focused on repairs along with yearly cleaning of conveyor rollers, panels under the line and conveyor pits on the sorting system. Repaired 6 steel disks on the OCC screen.
10. April 14th and 18th the facility not running due to lack of staff. Continued cleaning and repairs.
11. After the power outage we had issues with the printer – repaired on Thursday, April 3rd. An ethernet cable will need to be installed in the office to use all functions on the printer.
12. Yearly PM on the air compressor.
13. Biannual PM on the baler. Next PM in the fall of 2025.
14. Baler – replaced one of the filters and replaced one of the rear shims.
15. Speed tech recommended getting wire feed pinch wheels (4) at a cost of $2,085.68. Staff will order parts and install saving labor costs.
16. Speed tech recommended replacing one of the 1 ½ inch hoses, one 90-degree flair, and other parts for a cost of $2,002.30. Facility Manager Williams will call Exotic Automation, in Jackson MI, and get a price. Staff will do the installation saving shipping, shop supply costs, and labor costs.
17. Equipment Update
18. 2007 Sterling - replaced slack adjusters on steer tires and left side front drive.
19. 2011 International – tire replaced.
20. 2022 Auto Car – completed 15,000-mile service.
21. 2019 Mack – ordered 8 drive tires.
22. Staff and Labor Update
23. No changes.
24. Grant Update
25. Looking at grants across four WWRA service categories: Collection, Facility, Education, and Processing.
26. **New Business**
27. 2024 Audit Review/Update

Motion by Mester, supported by Havens, to approve the 2024 WWRA Audit. All ayes. Motion carried.

1. Setting fines for dumping at bin sites

Discussion: The bins currently have stickers that say a fine for illegal dumping is $500. How is this enforced? Suggestion of using cameras on the bins. Possibly seek a grant for the cameras. Facility Manager Williams will check prices for “trail” cameras. This item tabled until the May 28th meeting.

1. Jiffy Mix proposal

Jiffy has two cardboard recycling bins. They have asked for WWRA to also pick up their trash. This

proposal would require the purchase of 2 more self-contained compactor bins at the cost not to

exceed $12,000 [each]. The total upfront cost to WWRA would be $44,000.00 for the purchasing of

the four self-contained recycling bins, two for cardboard and two for trash. The cardboard from Jiffy

would generate $90,000 estimated revenue for WWRA based on 900 tons a year and $100 per ton

market value. Of that $90,000, Jiffy would receive a rebate of 25% (Jiffy $22,500), leaving WWRA

with $67,500. Jiffy cost for trash removal would be an estimated $28,500 annually, with WWRA

revenue estimated at $17,160. WWRA’s first year revenue for recycling and trash pick-up would be

$34,785.00 with the second-year revenue $78,785.00.

Motion by Stamboulellis, supported by Mester, to have Facility Manager Williams draft a proposal

to Jiffy Mix for trash collection; the term of the contract for 3 years with the WWRA Board

reviewing the contract at that time, and a stipulation that if Jiffy cancels the contract prior to the

three years they pay the remainder of the contract. The proposal will be reviewed by the Board at

the May meeting with a provision that if Jiffy needs the proposal sooner, Chair Iannelli can call a

special meeting. All ayes. Motion carried.

1. Film recycling update. Bright Mark of Ashley, Indiana filed for chapter 11 bankruptcy on March 16, 2025. So now I have all this film material and must find a home for it.
2. **Public Comment:** Opened 8:15 PM. No public comment.
3. **Future Agenda Items**
4. Discussion on reducing the number of recycling bins at Dexter Township when their single-hauler contract is ratified.
5. Summary report from Facility Manager Williams on breakdown of individual materials that are recycled.
6. Update on assessment payments.
7. Update from Dexter Township on single-hauler.
8. Continue discussion of cameras for illegal dumping and setting fines for dumping at WWRA sites.
9. Jiffy Mix proposed trash contract update.
10. Film Plastic recycling update.
11. **Adjournment**

Motion by Mester, supported by Stamboulellis, to adjourn the meeting at 8:17 PM. All ayes. Meeting adjourned.

*Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, May 28, 2025,*

*7:00 P.M. at the WWRA Facility, 8025 Werkner Road, Chelsea.*

Bob Mester Tony Iannelli

WWRA Secretary WWRA Chairperson

Janis Miller – Recording Secretary