**Board of Trustees Meeting**

**City of Chelsea Council Chambers**

**February 26, 2025**

1. **Call to Order – Tony Iannelli, Chairperson**

The meeting was called to order at 7:06 pm.

1. **Roll Call and Introductions**

City of Chelsea Tony Iannelli – Present

Dexter Township Michelle Stamboulellis – Present

Alternate: Karen Nolte

Lima Township Nanette Havens – Present

Lyndon Township Bob Mester – Present

Alternate: Vacant

Manchester Township Kim Thompson – Absent

Alternate: Sybil Kolon

Bridgewater Township Jeff Rechten – Present

(Associate Member)

Facility Manager Marc Williams – Present

Recording Secretary Janis Miller - Present

1. **Approval of the Agenda**

Motion by Stamboulellis, supported by Mester to approve the agenda as presented.

All ayes. Motion carried.

1. **Approval of Minutes – Bob Mester, Secretary**

Motion by Stamboulellis, supported by Mester, to approve the January 8, 2025 minutes as amended. All ayes. Motion carried.

1. **Public Comment:** No public present.
2. **Treasurer’s Report – Nanette Havens, Treasurer**

**December 31, 2024 final:**

1. Bond Interest $667.53 Balance $638,677.46
2. Operating Interest $2,201.11 Balance $262,990.94
3. General Balance $ N/A

Discussion: December financials are final as all the assessments are collected.

**January 31, 2025:**

1. Bond Interest $0.00 Balance $793,533.43
2. Operating Interest $0.00 Balance $459,534.77
3. General Balance $249,125.79

Motion by Havens, supported by Iannelli, to authorize payment of bills from December 18, 2024 through January 22, 2025, in the amount of $28,450.37. All ayes. Motion carried.

Motion by Mester, supported by Stamboulellis, to authorize payment of bills from January 23, 2025 through February 25, 2025, in the amount of $32,992.33. All ayes. Motion carried.

1. **Facility Manager’s Report – Marc Williams**
2. Volume and Revenue Report
3. Processed 536 Tons for January generating revenue of $49,194.14
4. Price of fiber is flat
5. PET is down $85 a Ton
6. Tin down $3 a Ton
7. No film load has been scheduled since Brightmark is currently down for maintenance and upgrades.

Facility Manager Marc Williams has been working with Chelsea Milling on collecting clean cardboard. With a 40-yard cardboard compactor, serviced three times a week, it could generate a total of 900 Tons of cardboard. Based on $100 a Ton, potential revenue could be around $90,000.00 a year, with Chelsea Milling receiving 25% and the remaining ($67,500.00) going to WWRA to cover bins and cost of the service.

Motion by Havens, supported by Stamboulellis, on the condition that there is a contract between Chelsea Milling and WWRA, WWRA will purchase two universal handling rectangular cardboard compactors for $18,250. All ayes. Motion carried.

Notes: Purchase of the universal handling rectangular cardboard compactors would be; first payment of 50% when ordered, or $9,125.00, and second payment of $9,125.00 when they were picked up. Max yearly cost of WWRA providing service would be $31,200 (156 trips a year at $200 per bin). Total yearly revenue for WWRA would be $36,300.00 (revenue $67,500 minus costs $31,200).

1. Operating Status of Facility and Single Stream System
2. On February 10, 2025, the main door of our facility came crashing down from about 15 feet up, due to a broken spring inside the barrel of the door system. The replacement barrel was ordered at the cost of $9,013.91. Doors are only good for 20,000 cycles
3. Generator hookup was completed on February 6, 2025, after needing to be rescheduled from Jan 23, 2025, due to weather. Most of the staff were off the 23rd and 6th since we would be without power.
4. Jan 20, sewer pipes froze. I manually cycled the grinder pumps that shot water to the septic tank and freed them up
5. Jan 21st diesel fuel pump stopped working. Lenawee fuels got us another one, I wired up the new one
6. The baler needs an oil change, we have all the filters in stock, and we will be completing the work ourselves on a Sunday with the replacement fluid being delivered on a Monday. The 800 gallons of hydraulic fluid will cost $4,234.00
7. We need to order some steel to patch our bins up with.
8. Equipment Update
9. 2011 International - vehicle went into derate mode because it couldn’t regenerate due to not being able to get engine temp to 170 degrees. Certified replaced the thermostat and simulated three regents.
10. 2022 Auto Car - needed hydraulic fluid flushed.
11. 2005 Sterling - replaced the door due to cracks in the fiberglass. We used a door from our old parts truck. Certified Tractor swapped the components and installed it.
12. 2019 Mack - replaced ABS Valve.
13. 2016 2500 Pickup - replaced lower ball joints and replaced radiator due to leak.
14. Bobcat S630 - Installed the new tires and welded cracks on the clam bucket
15. 2009 Forklift - replaced wheel cylinder.
16. Staff and Labor Update
17. Matt Sheedy was off for five days without pay.
18. Grant Update
19. No grants pending.

1. **New Business**
2. 2025 Officer appointments:

Chairperson Iannelli asked if there was anyone who wanted to serve as chair and no one responded. Motion by Iannelli, supported by Mester, to appoint Tony Iannelli as Chair. Michelle Stamboulellis as Vice-Chair, Bob Mester as Secretary, and Nannette Havens as Treasurer for the 2025 Calendar year. All ayes. Motion carried.

1. Film recycling update:

Brightmark is currently down for maintenance and upgrades. Marc said there were 34 film bales waiting to be delivered.

Added to New Business:

1. Bridgewater Update:

Jeff Rechten reported that the Bridgewater bins have a new location and the property owners have concerns. The grievances include trash in the yard, snow plowing, and condition of drop-off surface area. Bridgewater Township is not paying the owners to host the bins therefore the owners would like WWRA to cover the cost of asphalting the area of the bins and drop-off. Facility Manager Marc Williams said he had graded the lot. Board suggestions included Bridgewater install a fence around the area to contain trash, and possibly add cameras to monitor activity. Marc also noted the fact that the Bridgewater Board of Trustees have not paid their full assessment fees.

1. **Public Comment:** No public present.
2. **Future Agenda Items**
3. Bridgewater Township update
4. 2024 Audit
5. Sylvan Township update
6. Lodi Township update
7. DNR update
8. **Adjournment**

Motion by Mester, supported by Iannelli, to adjourn. All ayes. Motion carried.

Adjournment at 8:07 pm

*Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, March 26, 2025 7:00 P.M. at the City of Chelsea Council Chambers.*

Bob Mester Tony Iannelli

WWRA Secretary WWRA Chairperson

Janis Miller – Recording Secretary