

Agenda Item Summary

Meeting of: April 15, 2024

Agenda Item Title: Grant Acceptance and Purchase of Recycling Containers for the Downtown Area and Parks

Submitted by: Superintendent Freeman

Approved for submittal:

City Manager

Explanation of Agenda Item:

The City of Chelsea would like to pursue purchasing recycling containers for the downtown and parks area. Six bins will be positioned downtown, and one bin in each park. We received a \$7000 grant from Washtenaw Reduction Sponsorship (WRS). The WRS has also included an additional \$500 for the purchase of dog waste bags to be placed at trash cans in these areas. Additional dog waste bag holders are \$128 each. The city requests the DDA and Parks Commission support for this project by paying the remaining \$6376, and an additional \$268 to purchase 6 dog waste bag holders. This is consistent with the goals of the City Council.

Budget Considerations: This is an unbudgeted item. The City will request DDA and Parks Commission support at their next meetings.

Budget Line-Item Assignment: 494.729.967 D.D.A. special projects and 101.751.935 Parks general repairs and maintenance.

City Manager Comments/Recommendation: Recommends authorizing the City Manager to sign the grant agreement and proceed with this pilot program of supplying the downtown area and parks with recycling bins and dog waste disposal containers.

City Manager Recommended Form of Motion:

Motion to Authorize the City Manager to sign the grant agreement purchase and install recycling containers and dog waste bags in Chelsea's downtown area and parks at the cost of \$6,645.

Names and addresses of those to be notified: This program will be advertised on our website and through social media.

Attachments: Quote for recycling bins and liners, Grant Submission

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.

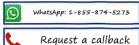


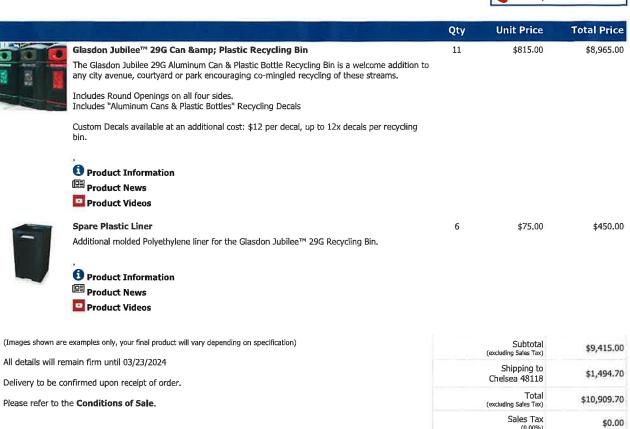
Jason Freeman City of Chelsea Chelsea, MI 48118

Account Code: 590009862

02/22/2024 EQ10008938

Email: sarah.lowry@glasdon.com





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Authorized Signatory:

Date:

Brochures



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Total (including Sales Tax)

\$10,909.70

From:

noreply@washtenaw.org

To:

Angela Wright; Theo A. Eggermont; Autumn House

Subject:

Online Form Submittal: Waste Reduction Sponsorship Application

Date: Monday, February 26, 2024 8:51:32 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Waste Reduction Sponsorship Application

Waste Reduction Sponsorship Application

Applicants will be contacted within one month after the application deadline with further information.

Please fill out this application entirely for consideration. If you have questions or need assistance with this application, please get in touch with the Education and Outreach Coordinator at wrighta@washtenaw.org or 734-222-3810.

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Organization

City of Chelsea

Address

305 S Main St Suite 100

County

Washtenaw

What geographic area do you serve or will your project serve? (Either list specific cities and/or townships, Washtenaw County, OR Washtenaw County and beyond.) City of Chelsea

If not located within Washtenaw County, estimate the percentage of your organization or business services that serve residents of Washtenaw County.

% Estimate

Field not completed.

Is your business or

No

organization minority- owned or run?	
Is your business or organization women-owned or run?	No
Is your business or organization a Waste Knot partner that is applying for a minisponsorship?	No
Contact for Project	
Name	Jason Freeman
Title	Wastewater Superintendent
E-mail Address	JFreeman@city-chelsea.org
Phone Number	734-492-6127
Contract Signatory	
	ve the information of the person who is authorized to ector of your organization or the clerk, supervisor, or cipality).
Name	Martin Colburn
Title	City Manager
E-mail Address	MColburn@city-chelsea.org
Phone Number	734-475-1771
Project Information	
Project Name	City of Chelsea Recycling bins
Project Brief	The City of Chelsea is proud to announce the expansion of our recycling program. We will purchase and install 10 new recycling bins that are specifically designed for plastic and aluminum containers. These bins are being strategically placed along the downtown streets and within the four City Parks. By increasing the number of recycling bins throughout the City, we aim to reduce the amount of trash that ends up in the landfill and encourage our residents to recycle more.
Requested	8000

Sponsorship Amount	
Total Budgeted Cost of Project	13376.05
Match Percentage	59
Which Solid Waste Plan goals and objectives will the proposed project further and how?	Currently, there are no recycling containers available for people walking on the sidewalks in downtown Chelsea or visiting the parks. This means that they have no accessible options for recycling plastic bottles and aluminum cans, which can lead to these materials ending up in landfills. To address this issue, it would be helpful to provide recycling containers in the downtown and park areas, allowing people to easily recycle their waste materials and contribute to a more sustainable environment.
Describe the metrics you would use to determine your project's success and how you will collect this information	Recyclable materials will be collected from individual recycling bins and taken to a larger rear load bin located on city property. The amount of recovered materials can be determined by calculating the yardage of the bin and the collection schedule. This information will be maintained by Derik Bollinger to evaluate the effectiveness of the recycling bins in diverting recyclable materials and monitor progress over time.
How will the project be maintained in the future?	Maintenance and collection of recyclable material will be performed by highly trained public works professionals.
Required Attachments	
Budgeting Requirement	Waste Reduction Sponsorship Budgeting Spreadsheet
Budget Breakdown	Budget Calculation Sheet for Sponsorships_1.xlsx
Scope of Work	Chelsea Scope.pdf
Additional File Upload	EQ10008938 - Glasdon Inc (1).pdf
Project Submission I hereby submit this spons	orship application on behalf of the organization above.

Name	Jason Freeman	
Title	Wastewater Superintendent, City of Chelsea	