




# Agenda Item Summary

Meeting of: April 15, 2024

**Agenda Item Title:** Grant Acceptance and Purchase of Recycling Containers for the Downtown Area and Parks

**Submitted by:** Superintendent Freeman

**Approved for submittal:**

  
City Manager

**Explanation of Agenda Item:**

The City of Chelsea would like to pursue purchasing recycling containers for the downtown and parks area. Six bins will be positioned downtown, and one bin in each park. We received a \$7000 grant from Washtenaw Reduction Sponsorship (WRS). The WRS has also included an additional \$500 for the purchase of dog waste bags to be placed at trash cans in these areas. Additional dog waste bag holders are \$128 each. The city requests the DDA and Parks Commission support for this project by paying the remaining \$6376, and an additional \$268 to purchase 6 dog waste bag holders. This is consistent with the goals of the City Council.

**Budget Considerations:** This is an unbudgeted item. The City will request DDA and Parks Commission support at their next meetings.

**Budget Line-Item Assignment:** 494.729.967 D.D.A. special projects and 101.751.935 Parks general repairs and maintenance.

**City Manager Comments/Recommendation:** Recommends authorizing the City Manager to sign the grant agreement and proceed with this pilot program of supplying the downtown area and parks with recycling bins and dog waste disposal containers.

**City Manager Recommended Form of Motion:**

Motion to Authorize the City Manager to sign the grant agreement purchase and install recycling containers and dog waste bags in Chelsea's downtown area and parks at the cost of \$6,645.

**Names and addresses of those to be notified:** This program will be advertised on our website and through social media.

**Attachments:** Quote for recycling bins and liners, Grant Submission

*All Agenda Item Summaries and any attachments are due in the City Clerk's Office by noon on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is noon on Tuesday.*

Jason Freeman  
City of Chelsea  
Chelsea, MI 48118

02/22/2024  
EQ10008938

Account Code: 590009862

Email: sarah.lowry@glasdon.com

 WhatsApp: 1-855-874-5273

 Request a callback

	Qty	Unit Price	Total Price
 <p><b>Glasdon Jubilee™ 29G Can &amp; Plastic Recycling Bin</b> The Glasdon Jubilee 29G Aluminum Can &amp; Plastic Bottle Recycling Bin is a welcome addition to any city avenue, courtyard or park encouraging co-mingled recycling of these streams. Includes Round Openings on all four sides. Includes "Aluminum Cans &amp; Plastic Bottles" Recycling Decals Custom Decals available at an additional cost: \$12 per decal, up to 12x decals per recycling bin.</p>	11	\$815.00	\$8,965.00

-  **Product Information**
-  **Product News**
-  **Product Videos**



**Spare Plastic Liner**  
Additional molded Polyethylene liner for the Glasdon Jubilee™ 29G Recycling Bin.

-  **Product Information**
-  **Product News**
-  **Product Videos**

6 \$75.00 \$450.00

(Images shown are examples only, your final product will vary depending on specification)

All details will remain firm until 03/23/2024

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Subtotal (excluding Sales Tax)	\$9,415.00
Shipping to Chelsea 48118	\$1,494.70
Total (excluding Sales Tax)	\$10,909.70
Sales Tax (0.00%)	\$0.00
<b>Total</b> (including Sales Tax)	<b>\$10,909.70</b>

*Click here to proceed with this quote using a credit card or by 30 days credit terms*

Authorized Signatory:

Date:

Brochures



We'll plant a tree for every Quote request we receive.

You can also keep track of our tree-planting initiatives via our virtual forest at <https://ecologi.com/glasdoninc>



**From:** [noreply@washtenaw.org](mailto:noreply@washtenaw.org)  
**To:** [Angela Wright](#); [Theo A. Eggermont](#); [Autumn House](#)  
**Subject:** Online Form Submittal: Waste Reduction Sponsorship Application  
**Date:** Monday, February 26, 2024 8:51:32 AM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## Waste Reduction Sponsorship Application

### Waste Reduction Sponsorship Application

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Applicants will be contacted within one month after the application deadline with further information.

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Please fill out this application entirely for consideration. If you have questions or need assistance with this application, please get in touch with the Education and Outreach Coordinator at [wrighta@washtenaw.org](mailto:wrighta@washtenaw.org) or 734-222-3810.

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### Organizational Information

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Organization	City of Chelsea
Address	305 S Main St Suite 100
County	Washtenaw

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What geographic area do you serve or will your project serve? (Either list specific cities and/or townships, Washtenaw County, OR Washtenaw County and beyond.)	City of Chelsea
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**If not located within Washtenaw County, estimate the percentage of your organization or business services that serve residents of Washtenaw County.**

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% Estimate	<i>Field not completed.</i>
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Is your business or	No
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organization minority-  
owned or run?

Is your business or  
organization women-  
owned or run? No

Is your business or  
organization a Waste  
Knot partner that is  
applying for a mini-  
sponsorship? No

Contact for Project

Name Jason Freeman  
Title Wastewater Superintendent  
E-mail Address JFreeman@city-chelsea.org  
Phone Number 734-492-6127

Contract Signatory

If different from above, give the information of the person who is authorized to sign contracts (i.e. the director of your organization or the clerk, supervisor, or administrator of the municipality).

Name Martin Colburn  
Title City Manager  
E-mail Address MColburn@city-chelsea.org  
Phone Number 734-475-1771

Project Information

Project Name City of Chelsea Recycling bins

Project Brief The City of Chelsea is proud to announce the expansion of our recycling program. We will purchase and install 10 new recycling bins that are specifically designed for plastic and aluminum containers. These bins are being strategically placed along the downtown streets and within the four City Parks. By increasing the number of recycling bins throughout the City, we aim to reduce the amount of trash that ends up in the landfill and encourage our residents to recycle more.

Requested 8000

## Sponsorship Amount

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Total Budgeted Cost of Project	13376.05
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Match Percentage	59
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Which Solid Waste Plan goals and objectives will the proposed project further and how?	Currently, there are no recycling containers available for people walking on the sidewalks in downtown Chelsea or visiting the parks. This means that they have no accessible options for recycling plastic bottles and aluminum cans, which can lead to these materials ending up in landfills. To address this issue, it would be helpful to provide recycling containers in the downtown and park areas, allowing people to easily recycle their waste materials and contribute to a more sustainable environment.
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Describe the metrics you would use to determine your project's success and how you will collect this information	Recyclable materials will be collected from individual recycling bins and taken to a larger rear load bin located on city property. The amount of recovered materials can be determined by calculating the yardage of the bin and the collection schedule. This information will be maintained by Derik Bollinger to evaluate the effectiveness of the recycling bins in diverting recyclable materials and monitor progress over time.
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How will the project be maintained in the future?	Maintenance and collection of recyclable material will be performed by highly trained public works professionals.
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## Required Attachments

Budgeting Requirement	<a href="#">Waste Reduction Sponsorship Budgeting Spreadsheet</a>
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Budget Breakdown	<a href="#">Budget Calculation Sheet for Sponsorships_1.xlsx</a>
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Scope of Work	<a href="#">Chelsea Scope.pdf</a>
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Additional File Upload	<a href="#">EQ10008938 - Glasdon Inc (1).pdf</a>
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## Project Submission

*I hereby submit this sponsorship application on behalf of the organization above.*

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Name	Jason Freeman
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Title	Wastewater Superintendent, City of Chelsea
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