



Western Washtenaw Recycling Authority  
 WWRA Facility  
 8025 Werkner Road, Chelsea, MI 48118  
 Website: wwrrarecycles.org

**Board of Trustees Meeting  
 City of Chelsea Council Chambers  
 January 12, 2022**

**1. Call to Order – Tony Iannelli, Chairperson**

The meeting was called to order at 7:02 pm.

**2. Roll Call and Introductions**

City of Chelsea	Tony Iannelli – Present
Dexter Township	Michelle Stamboulellis – Present
Lima Township	Nanette Havens – Present
Lyndon Township	Bob Mester – Present
Manchester Township	Krista Jarvis - Absent
Bridgewater Township	Vacant
Facility Manager	Marc Williams – Present
Recording Secretary	Janis Miller - Present

**3. Approval of the Agenda**

Motion by Mester, supported by Havens, to approve the agenda as presented.  
 All ayes. Motion carried.

**4. Approval of Minutes – Bob Mester, Secretary**

Motion by Mester, supported by Havens, to approve the December 8, 2021 minutes as amended.  
 All ayes. Motion carried.

**5. Public Comment – None.**

**6. Treasurer’s Report – Nanette Havens, Treasurer**

a. Bond	Interest \$2.64	Balance \$466,709.56
b. Operating	Interest \$55.50	Balance \$200,345.52
c. General		Balance \$527,784.48

Discussion: The increase of payment for Operating (approximately \$8,500) is due to the charges incurred for renewing the millage. October financials were sent by Audrey.

Motion by Havens, supported by Stamboulellis, to authorize payments from December 1, 2021 to January 5, 2022, in the amount of \$39,522.36. All ayes. Motion carried.

**7. Facility Manager’s Report – Marc Williams**

- A. Volume and Revenue Report
  - i. 425 Tons yielded revenue of \$104,146.46

- ii. Down 465.23 Tons from 2020 due to facility not running for four weeks in 2021 (power outage 5 days, baler repairs 2 weeks, robot install one week, and two less staff than 2020).
- iii. Revenue was up \$555,000
- iv. News down \$10 a Ton
- v. OCC (cardboard) down \$15 a Ton
- vi. NAT (plastic) down \$140 a Ton
- vii. Colored plastic down
- viii. MC down \$140 a Ton
- ix. PET down \$55 a Ton
- x. Tin and aluminum stable
- xi. Prices are expected to be moderate for the next year.
- xii. Bills are up roughly \$400,00 due in part to the grant and inflation. Marc is keeping a larger stockpile of parts for the trucks and sorting equipment to alleviate delay in parts ordered.
- xiii. We serviced 4,335 (plus email confirmation of an additional 329) roll off containers in 2021.

#### B. Operating Status of Facility and Single Stream System

- i. Replaced 150 rubber disks on finishing screen with about another 500 to go.
- ii. Rebuilt the ram on the 1987 trash compactor.

#### C. Equipment Update

- i. 2007 Sterling - Repaired flat along with head lights switched to LED as we would go through about 4 Halogen bulbs a year.
- ii. 2005 Sterling – Switched head lights to LED
- iii. 2011 Sterling – Starter failed so it is hooked up to a jump starter wire until we get a new one.
- iv. 2016 Chevy 2500 – having the transmission looked at.

#### D. Staff and Labor Update

- i. Working with two less staff members than in previous years.
- ii. Three staff members off for a week due to various issues (Covid quarantine, no sitter, and sickness). Will adjust pay and CAFÉ.
- iii. Younger people applying to work are interested in payroll, not health insurance.
- iv. Marc is working on CAFÉ adjustments.

#### E. Grant

- i. New collection truck, purchased through EGLE Grant, is at Fredrickson Supplies for final inspections. Truck should be delivered to WWRA on Thursday 1/20/22.
- ii. Need one to two staff for container audit (Recycling Quality Improvement Grant) this summer. Approximately 320 hours at \$15.00 an hour. Job description will be posted later.

### 8. New Business

#### A. Election of Officers

Motion by Mester, supported by Stamboulellis, to retain the current officers: Chair Iannelli, Vice Chair Stamboulellis, Treasurer Havens, and Secretary Mester. All ayes. Motion carried.

**B. 2022 Meeting Calendar**

Motion by Mester, supported by Stamboulellis, to set the following meeting dates in 2022: February 23, March 23, April 27, May 25, June 22, July no meeting, August 24, September 28, October 26, November no meeting, December 14, and January 11, 2023. All ayes. Motion carried.

**C. 2022 Budget**

Discussion: Plastic was the hot commodity in 2021; added uniform expenses; equipment is a year older although total maintenance costs are down (Baler rebuilt); maintenance on the collection bins is up; comparing proposed budget to actuals, Iannelli suggests adding a tab in the workbook to help with budgeting for the following year; payroll and CAFÉ can be amended in the budget.

Motion by Stamboulellis, supported by Mester, to approve the 2022 Budget, with later amendments by Facility Manager Marc Williams submitted to the WWRA Board.

**D. Loader proposal**

The 2011 loader was purchased used in 2015 with 3,000 hours. Currently the loader has 20,000 hours. The used equipment market is slim right now with most suppliers renting their equipment. Marc will have some quotes for the February Board meeting.

**E. Discussion of CAFÉ and employee health insurance**

Due to timing and the holidays, Marc was unable to research and present quotes. Younger workers are not interested in health insurance, older workers are. A happy medium needs to be found, possibly adjusting the company policy on health care, and presented to the Board. Marc will continue to research and have more information for the February Board meeting.

**9. Public Comment – None**

**10. Future Agenda Items**

- A. Loader proposal
- B. CAFÉ and employee health insurance

**11. Adjournment**

Motion by Mester, supported by Stamboulellis, to adjourn. All ayes. Motion carried.  
Adjournment at 7:49 pm

*Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, February 23, 2022, at 7:00 P.M. at the Chelsea City Council Chambers.*

Bob Mester  
WWRA Secretary

Tony Iannelli  
WWRA Chairperson

Recording Secretary-Janis Miller