



Western Washtenaw Recycling Authority
 WWRA Facility
 8025 Werkner Road, Chelsea, MI 48118
 Website: wwrrarecycles.org

**Board of Trustees Meeting
 City of Chelsea Council Chambers
 October 26, 2022**

1. Call to Order – Tony Iannelli, Chairperson

The meeting was called to order at 7:00 pm.

2. Roll Call and Introductions

City of Chelsea	Tony Iannelli – Present
Dexter Township	Diane Ratkovich – Absent
Lima Township	Nanette Havens – Present
Lyndon Township	Bob Mester – Present
Manchester Township	Krista Jarvis - Present
Bridgewater Township	Vacant
Facility Manager	Marc Williams – Present
Recording Secretary	Janis Miller - Present

3. Approval of the Agenda:

Motion by Mester, supported by Jarvis, to approve the agenda as amended. (Chairperson Iannelli added New Business line-item Audrey engagement letter.) All ayes. Motion carried.

4. Approval of Minutes – Bob Mester, Secretary

Motion by Jarvis, supported by Mester, to approve the September 8, 2022 minutes. All ayes. Motion carried.

5. Public Comment: Bill & Glenna Jo Christian introduced themselves and discussed the beginning of Styrofoam collecting in their garage, to the partnership with WWRA and DART Industries, to the status of Styrofoam collecting today and in the future.

7:14 Diane Ratkovich arrives

6. Treasurer’s Report – Nanette Havens, Treasurer

a. Bond	Interest \$8.52	Balance \$532,933.82
b. Operating	Interest \$523.07	Balance \$222,779.51
c. General		Balance \$449,450.19

Discussion: Audrey sent the August 2022 financials. No money has been received from the Grant; it is pending.

Motion by Mester to authorize payment of bills as presented. Motion second by Ratkovich. All ayes. Motion carried.

7. Facility Manager's Report – Marc Williams**A. Volume and Revenue Report**

- i. Processed 431 Tons for \$64,638.00 in revenue
- ii. Paper down \$20 Ton
- iii. OCC (cardboard) down \$50 Ton
- iv. Tin down \$24 Ton
- v. Prices down drastically due to the Mills not taking material because they didn't want to absorb a big drop in commodity prices. The Mills want to use up their current stock before purchasing additional material.
- vi. WWRA ended September 2022 with four loads that couldn't ship.
- vii. Plastic prices remained the same
- viii. Aluminum up \$10 Ton
- ix. Glass (not separated by color) shipped 23 Tons. The vendor prefers crushed glass.

B. Operating Status of Facility and Single Stream System

- i. Need to find a Hydraulic four-way filling for the old compactor.
- ii. Replace the building water bladder tank, as it had a rust hole in it. Purchased a pump, gauge, pressure switch, T pipe copper line, fittings and flux solder.
- iii. Added long overdue lights to the outside of the building.
- iv. Need to replace rubber disks on news screen.
- v. Need to install belt on C-10.

C. Equipment Update

- i. 2019 Mack front shocks
- ii. 2011 International batteries
- iii. 2007 Sterling repaired flat
- iv. Snowplow replaced O Rings
- v. 2009 forklift tires

D. Staff and Labor Update

- i. No changes to staffing.

E. Grant Update

- i. Waiting on last payment from EGLE Grant.
- ii. TRP Grant – received \$18,825.00 on September 28th. Will place sandwich board signs with warning not to recycle plastic bags in front of bins.

8. New Business**A. Survey results discussion**

Using the information Marc says that the current power-point needs to be updated with the issues of recycling the incorrect items and information (pictures) of where the recycled materials go after collection.

B. Kids Tours (paint a bin)

Marc is looking for educational materials. Suggestion was to have the kids paint (from a stencil) the back doors of the green recycle bins.

C. Zero Waste Coalition

This is a local group headed by Shawn Sinacola. They have some wonderful ideas, one of which is exploring composting beyond what is currently offered locally. The group recently set up and staffed stations for Composting, Recycling and Trash in the Sounds & Sights Festival Food Court and Social Tent.

D. Audrey engagement letter

Discussion of letter noting Audrey has been with WWRA for over six years and there is a termination clause in her contract.

Motion by Jarvis to sign the Audrey Shell letter of engagement for 2023 services and add a discussion item to the December agenda regarding potential options for accounting services. Motion second by Ratkovich. All ayes. Motion carried.

9. **Public Comment:**

Bill Christian would like to know the next time WWRA will partner with DART Industries for a weekend Styrofoam collection. Marc said probably in the spring (March) and Bill noted that a lot of Styrofoam is generated over Christmas and asked if it could be in January. Bill provides the volunteers; he has 4 right now and needs a total of 12 volunteers. DART currently is short of trucks and drivers. Bill said he could do a video of the Styrofoam collection for the WWRA website.

10. **Future Agenda Items**

- A. Budget end of year
- B. Accounting services backup
- C. Update on kids tour of facility
- D. Future of foam collecting

11. **Adjournment**

Motion by Jarvis, supported by Ratkovich, to adjourn. All ayes. Motion carried.
Adjournment at 8:56 pm

Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, December 14, 2022, 7:00 P.M. at the City of Chelsea Council Chambers.

Bob Mester
WWRA Secretary

Tony Iannelli
WWRA Chairperson

Janis Miller – Recording Secretary