



Western Washtenaw Recycling Authority
 WWRA Facility
 8025 Werkner Road, Chelsea, MI 48118
 Website: wwrarecycles.org

**Board of Trustees Meeting
 City of Chelsea Council Chambers
 April 27, 2022**

1. Call to Order – Tony Iannelli, Chairperson

The meeting was called to order at 7:00 pm.

2. Roll Call and Introductions

City of Chelsea	Tony Iannelli – Present
Dexter Township	Michelle Stamboulellis – Present
Lima Township	Nanette Havens – Present
Lyndon Township	Bob Mester – Present
Manchester Township	Krista Jarvis - Absent
Bridgewater Township	Vacant
Facility Manager	Marc Williams – Present
Recording Secretary	Janis Miller - Present

3. Approval of the Agenda

Motion by Mester, supported by Stamboulellis, to approve the agenda as amended (addition to New Business). All ayes. Motion carried.

4. Approval of Minutes – Bob Mester, Secretary

Motion by Mester, supported by Stamboulellis, to approve the March 23, 2022 minutes as amended. All ayes. Motion carried.

5. Public Comment: None.

6. Treasurer’s Report – Nanette Havens, Treasurer

Financials as of 03/31/2022

a. Bond	Interest \$4.18	Balance \$725,475.21
b. Operating	Interest \$207.75	Balance \$517,583.53
c. General		Balance \$521,524.00

Discussion: Audrey has sent the financials through January 2022. Assessments will continue to be posted in the County Debt Fund through June 2022. There will be a payment out of the County Debt Fund in May 2022. Questions answered regarding several items in the check register.

Motion by Mester to authorize payment of bills. Motion second by Stamboulellis. All ayes. Motion carried.

7. Facility Manager's Report – Marc Williams

Net assets have more than doubled in Marc Williams' time as Manager: beginning of 2016 it was \$1,297,056 to today's \$2,685,652 (an increase of \$1,388,596)

A. Volume and Revenue Report

- i. Volume down as Ann Arbor MRF and Arborhills have opened and we have lost inbound materials.
- ii. Revenue \$104,786.89
- iii. NAT plastic down \$900 a Ton
- iv. HDPE down \$605 a ton
- v. Tin increased \$100 a Ton
- vi. Delivered and replaced 80 curbside containers in April. This will allow residents to recycle properly.
- vii. Curbside problems continue: carts not out on time (tagged and dumped more than 65 carts after lunch and initial pickup)

B. Operating Status of Facility and Single Stream System

- i. Internet connection lost to sorting system, IT personnel, and MachineX, were able to get it back online.
- ii. Baler will be repaired May 12th
- iii. Six months maintenance on new air compressor
- iv. New C-10 conveyor belt is in and will be installed once current belt is depleted – will use old one for "patch" repairs

C. Equipment Update

- i. 2011 International - two new steer tires
- ii. 2011 International – two new drive tires (ones we had in stock), sent old tires for recapping (will be good for 10 years)
- iii. 2005 Sterling – two new drive tires (ones we had in stock), sent old ones for recapping.
- iv. 2007 Sterling – fixed two flat tires and replaced worn out tire from stockpile
- v. 2007 Sterling – new steer bushings, swaybars and shocks.
- vi. 2022 Autocar (new curbside automated side loader truck) – compacting ram adjusted by Fredrick Supply tech. Malfunctioning defrost switch – part has been ordered and will be replaced by one of their mobile techs.

D. Staff and Labor Update

- i. Interview scheduled with Steve Looby.
- ii. 90-day review is scheduled for Dylan Cou
- iii. Two people out (one for illness, one for vacation) so facility did not run for two days due to staff shortage.
- iv. Marc will be on vacation April 29 to May 9; Mike Pilon will supervise/manage the shop.

E. Grant Update

- i. Reimbursement not submitted yet – quarterly submission – three payments of \$5,000.00 each.
- ii. The TRP Grant (survey of what people are recycling) provides education to the staff participants who will be surveying the curbside bins and the large green bins. Need to purchase an iPad.

F. Miscellaneous

- i. Curbside bins will be ordered when Marc has total requests of 10 or more
- ii. A flier will be sent explaining the new five-year assessment
- iii. Chelsea City Council's Facebook page directs readers to the WWRA Web Site
- iv. Chelsea Rep. Tony Iannelli said his Facebook page also directs readers to the WWRA Web Site.
- v. Dexter Township Rep. Michelle Stamboulellis asked about dedicated cardboard [large green] bins for the township collection site. Marc said he would have a 40-yard bin available when it is emptied of glass.

8. New Business:

A. Loader Proposal

Loader is on site for demo. New loader about \$240,000.00. Used loader about \$150,000.00. The facility has gone through three compact loaders in sixteen years. Both the 2011 loader, and the current Bobcat, have high hours logged on them. Marc said there is a 2013 Cat available with 2,000 hours. The facility has three roll-off trucks.

Motion by Mester to authorize the purchase of a loader with the amount not to exceed \$150,000.00. Motion second by Havens. Roll Call Vote: Yes – Iannelli, Mester, Havens; No – Stamboulellis; Absent – Jarvis. Motion carried 3 – 1.

B. Manchester bin site relocation

Table to meeting in May as Manchester Representative is not present tonight

C. TRP Staffing

This is the inspection of recycling bins, both curbside and large green, to assess what is being recycled. Marc is looking for people to be on site, this is a paid temporary position. The inspections will be the end of May or first week of June, and the first week in August. Questions will be asked of those recycling at the large green bins. A notice will be placed on the curbside bins. The WWRA Board will have input as to the questions on the questionnaire.

D. CAFÉ Plan

Discussion next month.

E. Compensation for Recording Secretary

Discussion of current per meeting compensation and raising the amount to \$25.00 per hour.

Motion by Stamboulellis to compensate Janis Miller, the WWRA Recording Secretary, \$25.00 per hour, not to exceed six hours per month. Motion second by Havens.

Discussion: The current compensation is per meeting and the new proposal would be per hour. Friendly amendment to the motion by Iannelli: to compensate \$150.00 per meeting. All ayes. Motion carried.

9. Public Comment: None.

10. Future Agenda Items

- A. CAFE
- B. Manchester Bins relocation
- C. Employee performance reviews

11. Adjournment

Motion by Iannelli, supported by Mester, to adjourn. All ayes. Motion carried.
Adjournment at 9:03 pm

*Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, May 25, 2022
7:00 P.M. at the WWRA Facility on Werkner Road.*

Bob Mester
WWRA Secretary

Tony Iannelli
WWRA Chairperson

Recording Secretary – Janis Miller