**Board of Trustees Meeting**

**City of Chelsea Council Chambers**

**March 22, 2023**

1. **Call to Order – Tony Iannelli, Chairperson**

The meeting was called to order at 7:00 pm.

1. **Roll Call and Introductions**

City of Chelsea Tony Iannelli – Present

Dexter Township Diane Ratkovich – Arrived Late

Lima Township Nanette Havens – Present

Lyndon Township Bob Mester – Present

Manchester Township Kim Thompson - Present

Bridgewater Township Vacant

Facility Manager Marc Williams – Present

Recording Secretary Janis Miller - Present

1. **Approval of the Agenda**

Motion by Mester, supported by Thompson to approve the agenda as presented.

All ayes. Motion carried.

1. **Approval of Minutes – Bob Mester, Secretary**

Motion by Thompson, supported by Havens, to approve the January 11, 2023 minutes as amended. All ayes. Motion carried.

1. **Public Comment**

Opened 7:03 PM

Bill Christiansaid there will be a foam collection April 21, 22, 23. Dart will provide a trailer and he asked if the collection could take place at the WWRA site across from the Chelsea Fairgrounds. The Board agreed and it will be posted on the WWRA website.

*7:04 Diane Ratkovich arrives.*

Michelle Stamboulellis would appreciate the meeting minutes being posted on the WWRA website.

1. **Treasurer’s Report – Nanette Havens, Treasurer**

**December 2022**

1. Bond Interest $1,069.90 Balance $536,354.44
2. Operating Interest $1080.39 Balance $236,588.66
3. General (not reported) Balance $

**January 2023**

1. Bond Interest $00 Balance $626,045.41
2. Operating Interest $00 Balance $364,153.46
3. General (not reported) Balance $

**February 2023**

1. Bond Interest $00 Balance $710,595.64
2. Operating Interest $569.37 Balance $454,548.43
3. General Balance $438,221.30

Discussion: Lack of interest noted on County reports.

Motion by Ratkovich to authorize payment of bills from December 25, 2022 through January 27, 2023 in the amount of $31,665.23; January 28, 2023 through February 21, 2023, in the amount of $20,937.49; and February 22, 2023 through March 22, 2023 in the amount of $22,846.29. Motion second by Thompson. All ayes. Motion carried.

1. **Facility Manager’s Report – Marc Williams**
2. Volume and Revenue Report
3. January volume 529.20 Tons, revenue $44,074.69, deposited $53,816.69.
4. February volume 563.80 Tons, revenue $36,568.99.
5. Cardboard at $35 Ton, Newspaper at $40 Ton. Plastic: NAT is up, PETE is at half value, and Colored is at half value, and Tin is at $220 Ton (most value).
6. Per Resource Recycling: last year’s OCC average was $134 Ton, this year $32 Ton, last year’s mixed paper was $100 Ton, this year $25 Ton, Plastics (NAT, MC, AND PET) selling for double their current value.
7. Average prices $180.73 Ton in 2022, average prices $79.30 Ton in 2023; with inbound material across the United States down 22%.
8. Operating Status of the Single Stream System
9. Marc thanked those who took the facility tour that cold day in February.
10. Baler PM, need to replace the wire track and cutting edge, waiting results of oil sample. Marc and staff replaced the wire track in 4 hours, saving Speedtec’s estimate of 8 hours, $1,200.00 labor.
11. Submitted large order for sorting system parts.
12. C-10 conveyor replacement: Alexander Welding Inc. cost $3,840.00 with a saving of $2,140.00 as Marc and staff removed/replaced the guards, as well as cleaned the pullies and idlers.
13. Equipment Update
14. 2019 Mack – replaced power steering/fuel pump.
15. CAT 924 Loader – repaired flat tire; second PM completed; sent out oil sample for analysis, warranty will expire in 500 hours.
16. 2007 Sterling – repaired two blown out tires; repaired muffler (instead of buying $3,500 replacement); replaced a piggyback 30/30 brake chamber on driver side.
17. 2005 Sterling – replaced blower motor and replaced piggyback 03/30 brake chamber on driver side.
18. 2011 Sterling – replaced flat (by replacing the flat tires ourselves with ones we have on hand, it cost WWRA $90 compared to the $1,125.00 cost for Best One Tire.)
19. 2011 International – replaced blown hydraulic line.
20. Staff and Labor Update
21. Taylor Ahres hasn’t been to work in two weeks. Consider it as his resignation.
22. Marc will do performance reviews soon and asked the Board for staff increases not to exceed 5% of 2022 total payroll. Marc suggested 5% bonuses.
23. 2023 budgeted payroll is 540K, 2023 payroll will not exceed 525K.
24. Operating Status of the Facility
25. Without power 6pm 2/23 through 2/26.
26. Without power, phones, and internet 3/4 through 3/5.
27. Marc is looking at a generator going to auction that would run the building and sorting conveyors, but not the baler. Power outages are a recurring problem; 6 times in the past three years.
28. Drop Off Locations Update
29. Manchester Township – requested no glass collection to reduce number of noise complaints.
30. Chelsea City – Chelsea Fire Dept looking at the Old Manchester Road bin site (across from the fairgrounds) for their new fire station.

iii. Unadilla Township – Lori Cowan contacted Marc about recycling services. Previous pilot program did not result in a contract with the Authority. Board approved price would be $32 per household for roll- off service. Marc has offered a presentation to the Unadilla Board about the process to become an associate member and a presentation of what we do here at WWRA.

1. Grant Update
2. Final reimbursement came from the infrastructure grant, completing the up-front requirements.
3. TRP Grant second reimbursement has come in. Final report will be done March 31st.
4. More on survey results: Contamination (material not accepted) not based on weight.

a. Lima Township 26.36%

b. Bridgewater 26.60%

c. Lyndon 28.94%

d. Manchester 34.48

e. Chelsea 42.10%

f. Dexter Township 48.14%

iv. Out of 369 surveys, people who reported from out of district were

1. 61 were from Chelsea/Sylvan with 26.23% willing to pay for curbside and a 36% contamination rate.
2. 9 were from Grass Lake with 66% willing to pay for curbside and a 22% contamination rate.
3. 7 were from Manchester Village with 42.85% willing to pay for curbside and a 0% contamination rate.
4. 9 were from Pinckney with 11.11% willing to pay for curbside and a 33.33% contamination rate.
5. On the surveys: People who said they were from Chelsea but answered “no” to if they received curbside recycling were not from Chelsea. People who said they did not receive the WWRA mailing were from out of area.
6. **New Business**
7. Election of Officers

Motion by Mester, supported by Ratkovich, to retain the current Chair and Secretary and nominate Thompson as Vice-Chair. All ayes. Motion carried.

1. Discussion on community outreach resource

Position not posted at this time. Marc emailed the Board a job description. Marc has several people who are interested in the part-time job, so he will reach out to them.

1. **Public Comment**

Opened 8:09 PM

Michelle Stamboulellis

She would like to see [commodity] market updates for years 2019 and 2020. She would also like to see the yearly land fill fees incurred by WWRA, as well as have the agendas posted on the WWRA website prior to the meetings. She was wondering why glass was not moved to vendor during the winter and Marc replied that it is frozen in outdoor storage. She requested a link to the Recycling Partners web page be posted on the WWRA website.

1. **Future Agenda Items**
2. Chelsea Update – WWRA ad banner
3. Community Outreach position – update on interviews
4. Shawn Personke compensation
5. Marc Williams – portion of Natural Resource Law Act 451
6. **Adjournment**

Motion by Thompson, supported by Ratkovich, to adjourn. All ayes. Motion carried.

Adjournment at 8:15 pm

*Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, April 26, 2023, 7:00 P.M. at the City of Chelsea Council Chambers.*

Bob Mester Tony Iannelli

WWRA Secretary WWRA Chairperson

Janis Miller – Recording Secretary