

Western Washtenaw Recycling Authority

WWRA Facility

8025 Werkner Road, Chelsea, MI 48118

Website: wwrarecycles.org

Board of Trustees Meeting City of Chelsea Council Chambers January 8, 2020

1. **Call to Order** Chair Compton called the meeting to order at 7:04 pm.

2. **Roll Call and Introductions**

City of Chelsea	Tony Iannelli – Present
Dexter Township	Michael Compton – Present
Lima Township	Nanette Havens – Present
Lyndon Township	Mary Jane Maze – Present
Manchester Township	Laurie Carey - Absent
Bridgewater Township	Vacant
Facility Manager	Marc Williams – Present

Also, Present: Shawn Sinacola and Jean Dunn

3. **Approval of the Agenda**

Motion by Iannelli, supported by Maze, to approve the agenda as presented. Motion carried 4-0.

4. **Public Comment**

Shawn Sinacola, Chelsea resident, avid composter, teacher at Chelsea High School, advisor of the Arbor club, a facilitator of the Chelsea Zero Waste Coalition, stated her students are composting food scraps out of the High School cafeteria. She is encouraging WWRA to incorporate food scrap composting into the current system in order to meet the Washtenaw Solid Waste Management plan of working to zero waste. She also inquired about how many plastic bags come through the recycling facility as the school can get credit for them. Facility Manager Marc responded about 1 ton a week.

Jean Dunn, Chelsea Senior Center and Chelsea Zero Waste Coalition. She wanted to know if the garbage bags that are used for Chelsea's garbage pickup are biodegradable? Facility Manager Marc suggested she speak with Travis at the Solid Waste Transfer Station. She invited Marc to the Chelsea Senior Center to speak on recycling regarding what is appropriate and not appropriate to recycle. She was wondering if a tour of the recycling facility could be scheduled for the seniors.

5. **Approval of Minutes – Mary Jane Maze, Secretary**

Motion by Iannelli, supported by Havens, to approve the October 23, 2019 minutes as presented. Motion carried 4-0.

6. Treasurer’s Report – Nanette Havens, Treasurer

a. Bond	Interest	Balance \$345,454.06
b. Operating	Interest \$593.50	Balance \$241,359.77
c. General		Balance \$123,183.00

Motion by Maze, supported by Iannelli, to approve the bills (checks) for October 2019 through November 21, 2019 in the amount of \$29,100.66. Motion carried 4-0.

Motion by Haven, supported by Maze, to approve the bills (checks) for November 22, 2019 through December 30, 2019 in the amount of \$34,614.36. Motion carried 4-0.

7. Facility Manager’s Report – Marc Williams

A. Volume and Revenue Report

- i. October: Volume 600.95 Tons processed; revenue \$40,082.26, down \$130,000 from 2018 due to commodity prices; bills are down \$89,372.56 from 2018
- ii. November: 506.00 Tons processed; revenue \$56,833.53, down \$143,242.11 from 2018; bills were \$29,100.66, down \$111,789.86 from 2018.
- iii. Plastics went up in revenue. Currently over \$1,200 a ton, over double from the start of 2019.
- iv. 2019 saw 3,754 bin pick-ups, one bin less than 2018, with three less bin sites.
- v. 2019 averaged 39 bales a day.
- vi. Bills were down \$288,454.46 at the end of the year.
- vii. News (\$110,00.00) and cardboard (\$150,000.00) are up.
- viii. Insurance was underbudgeted in 2019.
- ix. Cost to take nonrecyclables to the Chelsea Transfer Station is approximately \$50.00 a ton.

B. Operating Status of Facility and Single Stream System

- i. October: Change the valve on the 2005 Sterling, which operates the roll-off system. Used valve from 2000 Sterling that is no longer in use. Replaced emergency stops on two conveyers.
- ii. December: Replaced two valves in the baler.

C. Equipment Update

- i. October: Replaced semi muffler and warranty bumper on the new Mack truck (due to metal cracking),
- ii. Spent \$180,000.00 on a new truck.
- iii. December: Repaired Bobcat.
- iv. MachineX will install the unit by taking down the aluminum siding, cost \$19,700.
- v. Received quote for air compressor.
- vi. Received quote for electrical hook up.
- vii. Received \$300.00 quote for Internet hook up (to be completed in March).

Motion by Compton, supported by Iannelli, to auto deduct from the WWRA checking account, up to \$75.00 per month, for internet service. Motion carried 4-0.

D. Contracted Recycling Collectors Update

- i. October: No change in contracted recyclers.
- ii. November: Added Susan Brown Law Office, Chelsea Wellness Center; concluded Putnam Township pilot program, cost saving of \$14,760 per bin for that site.

E. Grant Update

WWRA has received a grant. Marc said that they can soon start building the robot.

8. **Education Outreach** - On hold at WWRA.

9. **Budget Update – Marc Williams, Facility Manager**

Handout and discussion. Also, Compton handout, explanation, and discussion.

10. **Meeting Calendar for 2020 – Chairperson, Mike Compton**

Meetings are the fourth Wednesday in each month unless there isn't a fourth Wednesday and then it is scheduled the third Wednesday.

No meeting in July, vacations.

No meeting in November, Thanksgiving holiday.

December meeting scheduled early (the 9th), to avoid the Christmas holiday.

January 2021 meeting scheduled for January 13th so there isn't a large gap between Dec/Jan meetings.

Motion by Compton, supported by Iannelli, to approve the WWRA Board Meeting Schedule for 2020. Motion carried 4-0.

11. **Comments of Board Members and Staff** – None

12. **Public Comment** – None

13. **Future Agenda Items**

- A. Budget Update – Marc Williams

14. **Adjournment**

Motion by Iannelli, supported by Compton, to adjourn. Motion carried 4-0.

Adjournment at 9:02 pm

Next regularly scheduled meeting of the WWRA Board of Trustees will be Wednesday, February 26, 2020 at 7:00 P.M. at the City of Chelsea Council Chambers.

Mary Jane Maze
WWRA Secretary

Janis Miller
Recording Secretary