

# Western Washtenaw Recycling Authority

Board of Trustees Meeting

8025 Werkner Road,

Chelsea, MI 48118

October 24, 2018

Approved Minutes

1) Call to Order by Jason Maciejewski at 7:01 PM.

2) Roll Call

a. City of Chelsea	Tony Iannelli	Excused
b. Dexter Township	Jason Maciejewski	Present
c. Lima Township	Nanette Havens	Present
d. Lyndon Township	Mary Jane Maze	Present
e. Manchester Township	Laurie Carey	Excused
f. Bridgewater Township		Vacant
g. Facility Manager	Marc Williams	Present

3) Agenda Approval: Motion by Havens, supported by Maciejewski to approve the agenda. Motion approved 3.0

4) Public Comment: None

5) Approval of the September 4, 2018 Meeting Minutes: Motion to approve the September 24, 2018 by Havens, supported by Maciejewski. Motion approved 3.0

6. Comments from the Chair: None

7) Facility Manager's Report:

a. Volume and Revenue Report: Revenue was \$69,798.09 in September. The volume of material processed was 583 tons. Income is down due to falling market prices and the new truck purchase.

b. Operating Status of Facility and Single Stream System: Some repairs on hold due to inability to get parts, received second quote for injection floor.

c. Equipment Update: New truck scheduled to be built October 12 - 22, 2018. No delivery date yet.

d. Staff and Labor Update: One employee terminated, workman's compensation canceled. One new employee with CDL license hired, Thomas Davis. One employee may retire next year.

e. Contracted Recycling Collectors Update: No changes and no decision from Scio Township on bringing recycling to WWRA.

8) Replacement of 1995 Wabash Semi-Trailer: Discussion on replacing 1995-53' semi-trailer in poor condition for a 2005 trailer with reinforced sides and 50% brakes and tires for hauling plastics to Dundee. Motion to purchase for an amount not to exceed \$4,900.00 a 2005 Wabash-Trailer and sell the currently owned 1995 Wabash-Trailer for scrap iron by Maciejewski, supported by Havens. Approved 3.0

Welder Purchase Proposal: Manager Williams proposed the purchase of a welder to repair bins that are beginning to rust as a cost savings to hiring mobile welders or replacing expensive bins. Three options were quoted in a price range of 4,000.00 to 4,700.00 dollars. Havens motioned to purchase a Miller Bobcat 225 for an amount not to exceed \$4,000.00, supported by Maze. Approved 3.0

9) Discussion on Alternatives to Using SAI Trainees. Reviewed and discussed pros and cons of the 3 options presented: Machine X Samari AI Robot, Machine X-Mach Hyspec Conveyor, Truck Side Loader. More review necessary, no action taken.

10) Education & Outreach Report: Chelsea Fair Parade and Barn Table activities went well.

Shawn Personke is willing to post, update and manage the WWRA web page at the prior wage paid. Motion by Maze to accept proposal, supported by Havens. Approved 3.0

11) Treasurer's Report:

a. Debt - Special Assessments - None reported Balance - \$300,553.14

b. Operating - Special Assessment -None Reported Balance - \$349,084.45

c. General Fund Balance - \$291,387.00

d. Financial Reports Received reports through August 31, 2018

e. Authorization of Payments dated August 22, 2018 to September 26, 2018 in the amount of \$36,754.80 and Payments from September 27, 2018 to October 22, 2018 in the amount \$54,580.90 motioned by Havens and supported by Maze. Approved 3.0

Havens motioned to increase Manager Williams salary by \$1.00 per hour effective July 1, 2018, supported by Maze. Approved 3.0

Last payment on Dexter parking lot in December of 2018, 18 payments left on the baler.

12) Comments of Board Members and Staff: Maciejewski's last meeting is December 5, 2018, a new chair will need to be appointed. The board changed the meetings to the last Wednesday of each month from the 3rd Wednesday to avoid conflict with other meetings, giving more people the opportunity to attend.

A tour of the facility is scheduled on November 5, 2018 at 2:00 P.M. by Theo Eggermont.

13) Future Agenda Items: SAI Alternatives, 2019 Budget Proposal, Contract Agreement for Audrey Shell, CPA, Leadership Development Week in Lansing April 7-12, 2019,

14) Adjournment: Motion by Havens, supported by Maze to adjourn meeting at 8:58 P. M.

*Minutes submitted by Mary Jane Maze, WWRA secretary*

*The next regularly scheduled meeting of the WWRA Board of Trustees is  
Wednesday, December 5, 2018 at 7:00 P. M. at the City of Chelsea Council Chambers*