

Western Washtenaw Recycling Authority

Board of Trustees Meeting
City of Chelsea Council Chambers
305 Main Street, Chelsea, MI 48118
February 27, 2019
Amended- Approved Minutes

1) Call to Order by Mike Compton at 7:02 PM.

2) Roll Call

a. City of Chelsea	Tony Iannelli	Present
b. Dexter Township	Michael Compton	Present
c. Lima Township	Nanette Havens	Present
d. Lyndon Township	Mary Jane Maze	Present
e. Manchester Township	Laurie Carey	Present
f. Bridgewater Township		Vacant
g. Facility Manager	Marc Williams	Present

3) Agenda Approval: Motion by Carey, supported by Iannelli to approve the agenda as presented. Approved 5.0

4) Public Comment: No Public attendance.

5) Approval of the January 9, 2019 Meeting Minutes: Motion by Iannelli to approve the January minutes, supported by Havens. Approved 5.0

6) Treasurer's Report:

a. Debt	Special Assessment \$70,638.85	Interest \$96.06	Balance - \$351,869.41
b. Operating	Special Assessment \$79,681.60	Interest \$778.62	Balance -\$230,310.47
	Administration Charge \$397.76		
c. General Fund			Balance - \$230,443.00
d. Financial Reports		Received Reports through November 30, 2018	

e. Authorization of Payments dated January 1, 2019 to January 20, 2019 in the amount of \$30,696.08, motion by Havens, supported by Carey. Approved 5.0

Authorization of Payments dated January 21, 2019 to February 26, 2019 in the amount of \$49,482.67, motion by Carey, supported by Maze. Approved 5.0

7) Facility Manager's Report:

a. Volume and Revenue Report: The volume of recycled material was 496.80 tons. Revenue was \$59,326.50, bills for February were down \$29,570.60. The price of tin was also down.

b. Operating Status of Facility and Single Stream System: The baler was down one day for repairs and those are completed. The news screen rubber discs have been replaced and the compactor ram repaired. A tour of approximately 30 people from the University of Michigan is scheduled for March 2019.

c. Equipment Update: Replaced cylinder components and door to the 2007 Sterling. Replaced axle seals on the 2005 Sterling, the clutch will also need to be replaced. Expecting overhead door replacement in March or April.

d. Staff and Labor Update: 2 employee report write-ups, 1 employee sent home. MML still involved with the court case. SAI contract ends October 31, 2019, still reviewing replacement option costs and benefits.

e. Contracted Recycling Collectors Update: Compton to report to the board concerning Webster and Putnam Townships non-member recycling status.

8) Facility Manager Development: The Leadership training classes at the Michigan Public Service Institute in Mt. Pleasant are full. Williams to attend in 2020, retaining all approved prior motions at the January 2019 board meeting for class attendance.

Congratulations to Marc Williams for receiving the Washtenaw County Environmental Excellence Award for Waste Reduction and Recycling from the Washtenaw County Water Resources Commissioner's Office for exemplary participation in the Waste Knot Program.

9) Equipment Replacement: Continue to review equipment, Forklift is 21 years old, Bobcat might be replaced for another loader.

10) Comments from the Chair: Discussion on policies and procedures for advertising, email servicer, business cards, and bank accounts.

11) Audit Vote: Audit to be completed by April 24, 2019, Williams to sign and send upon completion.

12) Education & Outreach Report: Chelsea Retirement Center – March 7, 2019

13) Comments of Board Members and Staff: Iannelli inquired about glass crushing machine options and costs

14) Future Agenda Items:

15) Adjournment: Motion by Maze, supported by Carey to adjourn meeting at 8:55 P. M. Approved 5.0

Minutes submitted by Mary Jane Maze, WWRA secretary

*The next regularly scheduled meeting of the WWRA Board of Trustees will be
Wednesday, March 27, 2019 at 7:00 P. M. at the City of Chelsea Council Chambers*